REQUEST FOR EXPRESSION OF INTEREST FOR THE POSITIONS OF REGIONAL TECHNICAL ASSISTANTS (TAs)

Institution: Centre for Tobacco Control in Africa (CTCA)
Project Title: Enhancing Tobacco Control Sustainability in Africa
Expression of interest No: CTCA/EOI/2019/010

1. Introduction:

The Centre for Tobacco Control in Africa (CTCA) was established in July 2011 by the World Health Organisation to build and sustain institutional capacity of African governments in tobacco control (TC). The Centre is hosted by Makerere University School of Public Health (MakSPH). Its phase III funding is for a three-year project to enhance implementation of tobacco control sustainability in Africa. The objectives of the project include:

i. Improve sustainability of tobacco control in target countries
ii. Enhance tobacco control actors knowledge and skills in policy, design, implementation, monitoring and evaluation
iii. Foster TC research and alternative livelihood interventions and
iv. Strengthen CTCA institutional and human capacity to effectively deliver on its mandate

The CTCA operates in eight priority countries: Uganda, The Gambia, Niger, Benin, Burkina Faso, Namibia, Kenya, and Zambia. The focus of the Centre is to support African governments to mainstream tobacco control initiatives into national development agenda. The thrust of the support is a comprehensive national tobacco control program (NTCP).

Therefore, CTCA is seeking to recruit two Technical Assistants from the African region who will be based in their home countries/region and coordinate the CTCA interventions in collaboration with the country teams.

The overall responsibility of the Technical Assistants is to support African governments to accelerate tobacco control implementation. S/He will offer technical guidance in target countries in the policy design and implementation of TC.

2. The specific duties and responsibilities include:

i. Liaise with the country focal persons to facilitate the drafting, review and validation of the country national tobacco control program (NTCP) document to fast track set up of the program.
ii. Engage the leadership in the relevant ministries to prioritize tobacco control.
iii. Represent CTCA on key considerations to effectively and efficiently mainstream the NTCP into national mechanisms with regard to setting annual priority areas to address, national budgets, campaigns and capacity building.

iv. Assist in the adaptation and translation of effective global tobacco control interventions, policies and normative guidelines to the African context, taking into account specific situational factors in supported countries.

v. Ensure that the most up-to-date information on evidence-based tobacco control interventions and policies are integrated into all aspects of CTCA activities and planning processes.

vi. Support countries to monitor tobacco industry interference on tobacco control

vii. Identify and share best practices on tobacco control interventions, policies, and strategies for national programs as a basis for strategic planning and program direction for CTCA and its target countries.

viii. Coordinate with the country focal person to propel creation and functionality of the national tobacco control coordination mechanism. Draw strategies of building networks of tobacco control experts in the African region to promote synergy with CTCA.

ix. Participate in resource mobilization activities for the Centre.

x. Gather ground information intelligence on behalf of CTCA to understand operational context to be able to document lessons for betterment of the TC program.

xi. To assist in steering the M&E function including periodic and continuous assessments to attain the desired results.

xii. Compile and submit reports to CTCA Secretariat detailing the project progress at regional level.

xiii. Represent CTCA in both local and regional fora.

3. Qualifications

a) Education: Masters degree in a development field, social science, public health, economics or relevant discipline.

b) Work experience: Minimum of seven years of professional experience with five years having been focused in engaging and collaborating with government entities and other stakeholders.

c) Language: The applicant should be bi-lingual fluent in English and French.

d) Well versed with tobacco control issues and implementation in the African region.

e) Skills and abilities:
   • Ability to work independently to efficiently meet deadlines
   • Strong interpersonal skills
   • Excellent Oral and written communications
   • Excellent computer skills

4. Selection of best candidate

The best candidate will be selected on merit in accordance with the Selection Based on the Individual Qualifications and experience.

5. How to apply

Interested and suitably qualified candidates may apply for the post by:

Submitting a motivation letter of not more than 1000 words and clearly marked as “Application for the position of Technical Assistant in the African region” in soft
copies at the address below not later than **17:00 hours EAT on the December 31, 2019**.

a) In addition to the requirement in (a), interested applicants should submit:
   i) a CV with contacts of 3 professional referees, and
   ii) a copy of all relevant academic documents.

b) Applications may be sent to:

**Email**: eoi@ctc-africa.org